

# Have your say on additional information to the environmental impact statement

## Environmental impact statement process

The Queensland Coordinator-General has the power to declare a project a 'coordinated project for which an environmental impact statement (EIS) is required' under section 26(1)(a) of the *State Development and Public Works Organisation Act 1971* (SDPWO Act).

The declaration triggers the requirement for a project proponent to prepare an EIS and submit it to the Coordinator-General. The purpose of an EIS is to examine and address the project's potential direct and indirect environmental, social and economic impacts.

The proponent prepares an EIS in accordance with terms of reference set by the Coordinator-General. The EIS is released for public and government advisory agency consultation.

The Coordinator-General evaluates the EIS and the submissions made during the consultation period, then may request the proponent provide additional information to the EIS (AEIS).

The AEIS can include:

- corrections, clarification and further information to that provided in the EIS—as requested in

public and government advisory agency submissions

- results from additional studies requested by government advisory agencies or the Coordinator-General
- a description of any changes or refinements to the project proposed by the proponent since the EIS was released.

## Why am I being consulted?

The public and government advisory agencies are invited to make a submission on whether the AEIS adequately addresses the issues raised in submissions on the EIS.

## Where are consultations advertised?

A list of open public consultations is available at <https://haveyoursay.dsd.qld.gov.au>

A public notice also appears in state and local newspapers at the start of the consultation period.

## How do I make a submission?

Follow the instructions on the website above or in the public notice for details about how to make a submission on the AEIS and the consultation closing date. Send your comments online (preferred) or by email, post or fax.

If you are sending your submission by email, post or fax, it is preferred that you complete and send the attached submission form. However, you may provide your written submission in any format that meets the requirements set out **below**.

## Submission checklist

When making a submission:

- clearly state your matter(s) of concern or interest and list points to help with clarity
- reference the relevant section(s) of the EIS or the AEIS
- provide factual information relied upon and its source
- if you wish, describe any measures you consider would be appropriate to improve the proposal
- provide sketches or diagrams if they assist to clarify your submission
- ensure your submission is legible.

**Note:** Under section 157O of the SDPWO Act, it is an offence to give the Coordinator-General a document that contains information known to be false or misleading.

## 'Properly made' submissions

Under the SDPWO Act, the Coordinator-General is not obliged to consider a submission that is not 'properly made'. Also, to ensure you have appeal

rights under the *Sustainable Planning Act 2009*, your submission must be 'properly made'.

For a submission to be 'properly made', it must:

- be made to the Coordinator-General in writing
- be received on or before the last day of the submission period
- be signed by each person who makes the submission (or submitted online or by email)
- state the name and address of each person who makes the submission
- state the grounds of the submission and facts and circumstances relied on.

## What happens next?

After consultation closes, the Coordinator-General evaluates the AEIS and submissions on the AEIS. Although it is rare at this stage, the Coordinator-General may formally request further additional information from the proponent.

The Coordinator-General then writes an evaluation report, recommending that the project be either approved or refused.

## Privacy

The Coordinator-General is authorised to collect personal information under section 29 of the SDPWO Act. Your personal information will be used for the purpose of evaluating the AEIS and undertaking the performance of functions under the Act and other legislation relevant to the proposed project.

Your personal information will be disclosed to the project proponent and other government agencies involved in the proposed project, and is also subject to disclosure under the *Right to Information Act 2009*. Your personal information will not otherwise be disclosed, unless disclosure is authorised by you or required by law, or is permitted under the *Information Privacy Act 2009*.

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## More information

If you have a question about the consultation process, please contact the relevant EIS project manager (see the public notice or the website for contact details).

General information about the Coordinator-General's EIS evaluation process is available at [www.statedevelopment.qld.gov.au/cg](http://www.statedevelopment.qld.gov.au/cg)

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# Submission form: Additional information to the environmental impact statement (AEIS)

Please complete this form only if you wish to provide a submission by email, post or fax. To make an online submission, visit <https://haveyoursay.dsd.qld.gov.au>

## Name of project

.....  
Please write the project name exactly as it appears in the newspaper public notice or at <https://haveyoursay.dsd.qld.gov.au>

## Your details (please print)

<b>Full name</b> .....	<b>Organisation (if relevant)</b> .....
<b>Postal address</b> ..... ..... ..... <b>Postcode</b> .....	<b>Phone number</b> (.....) .....
	<b>Email address</b> .....
<b>Signature</b> .....	<b>Date</b> ...../...../20.....

A submission by more than one person must be signed by *each* submitter

## Your comments on the AEIS (please print)

Section—e.g. water quality	Describe the issue	Suggested solution

- If there is not enough space on this form, please attach additional pages. Please write your full name and the name of the project on any separate pages.
- Send the completed form to the email/postal address/fax number shown in the newspaper public notice. If you require assistance, please telephone 13 QGOV (13 74 68).
- You **must** provide your comments by the closing date shown in the public notice and on the consultation website.
- For this submission to be 'properly made', it must be signed by each person who makes the submission and state the name and address of each person who makes the submission.