1. Resource Recovery Industry Development Program (RRIDP)
2. Expression of Interest (EOI) – Stream ONE
   * 1. How to complete this form

|  |
| --- |
| * Read the Guidelines that accompany this application form first. * Complete Parts A, B, C and D and submit by 5pm, 20 September 2019. * If you have any questions or are unsure about your eligibility you can contact the RRIDP program team on 13 QGOV or at [rridp@dsdmip.qld.gov.au](file:///C:\Users\varsaniv\AppData\Local\Hewlett-Packard\HP%20TRIM\TEMP\HPTRIM.3608\rridp@dsdmip.qld.gov.au) * You must answer all questions in this form. * It is recommended you save a copy of this form to prepare your responses then copy and paste the responses into the online form. * Your final submission **must** still be completed through the online form. * To submit your application, you will need to complete and upload the Project data template provided. |

* + 1. Next steps
* EOI submissions will be assessed against the eligibility criteria set out in Section 2.4 of the Program Guidelines and applicants notified by email as to whether their project will or won't progress to the detailed application stage.
* Applicants invited to participate in the detailed application stage will have four weeks to complete and submit an online application with the required supporting documentation. Please note that an invitation to submit an application does not mean that your application will be funded.
* All applications will be scored in a competitive, merit-based process against the eligibility and assessment criteria. Potential applicants are advised to consult Section 2.7 of the Program Guidelines for further information regarding the detailed application stage.
* Only one application will be accepted per applicant, including where the applicant is the lead applicant for a joint application.
  + 1. Enquiries

|  |
| --- |
| Queensland Government Department of State Development, Manufacturing, Infrastructure and Planning (DSDMIP)  Telephone: (07) 13QGOV (13 74 68)  Email: rridp@dsdmip.qld.gov.au |

Privacy notice

* + 1. Personal information you provide will be used by DSDMIP to assess this EOI under the Guidelines and this information may be disclosed to contractors engaged by DSDMIP and to other Queensland Government agencies for this purpose.
    2. PART A Applicant details

**Primary applicant organisation**

**Organisation**

**Name of legal entity:** (required)

**Trading / business name:** (if different to legal entity)

**Type of organisation** (required) *Refer to section 2.4.1 of the* **Guidelines**

 Australian public or private company or partnership as defined under the *Corporations Act 2001* (Cwlth).

Local government / local government owned / controlled organisation; or regional organisation of councils

Government owned corporation

Trustee Company (Note you will be asked to provide a copy the Deed of Trust if invited to submit a detailed application)

*Note: All Applicants must be legally constituted entities and* ***not individuals or sole traders.***

**Australian Business Number (ABN) or Australian Registered Body Number (ARBN)** (required)

**Key contact person**

Title: (required)

First name: (required)

Last name: (required)

Position: (required)

Telephone: (required)

Mobile:

Email: (required)

**Business address**

Street address: (required)

Town / Suburb: (required)

State: (required)

Postcode: (required)

**Postal address** (if different from address above)

Mail or Locked bag number:

Town / Suburb:

State:

Postcode:

### Organisation website:

### Experience:

Describe your organisation’s current activities/experience in the resource recovery industry and delivering similar projects, including technical capacity to deliver the project.

### Other applicants

Yes (if yes, complete **Consortium / Partner organisation details** section)

No (if no, proceed to Part B: Project summary)

### Consortium / partner organisation details *(only show if other applicants selected)*

Enter details below if any consortium or partner organisation(s) will have an active role in delivering the project. A memorandum of understanding (MOU), consortium agreement or letter from each organisation must be attached, confirming participation, roles, responsibilities and funding contributions. If there are more than two partners, you can upload additional details at the end of the application.

**Partner 1**

**Name of legal entity:**

Australian Business Number (ABN) or Australian Registered Body Number (ARBN):

Main street address:

Town/suburb:

Postcode:

State:

Postal address (if different from above):

Town/suburb: Postcode: State:

Role in project:

Co-funding contribution $

**Key contact person**

Name:

Position:

Telephone:

Email:

**Partner 2**

**Name of legal entity:**

Australian Business Number (ABN or ARBN):

Main street address:

Town/suburb:

Postcode:

State:

Postal address (if different from above):

Town/suburb:

Postcode:

State:

Role in project:

Co-funding contribution $:

**Key contact person**

Name:

Position:

Telephone:

Email:

### PART B PROJECT SUMMARY

|  |  |
| --- | --- |
| **Project title**  *This name will be used on all correspondence and public information about the project. Please use 10 words or less and consider including the location of the project in the title for reference.* |  |
| **Address at which the project will be delivered** | **Street address: (if available)**  **Town / Suburb: (required)**  **State: Queensland**  **Postcode: (required)** |
| **Project summary**  Please provide a concise summary of your project. The summary should include a description of the resource recovery infrastructure to be built or enhanced, the type of waste materials to be recovered and the benefits the project will deliver for Queensland’s resource recovery industry.  The summary should note if it contains any commercially sensitive details as it may be used in public announcements about the project. |  |
| **Funding sources for this project:**  Please enter numerical values in Australian dollars (excluding GST). | Funding requested from RRIDP $  *(up to $5 million excl. GST.)*  Lead applicant co-contribution $  Other consortium members $  co-contribution (if applicable)  Other grants $  Total $ |
| **Total eligible project costs**  Inclusive of co-funding by applicant (s)  Stream One will fund eligible costs up to 50% of total eligible project costs. Use the data template – Project Budget tab to calculate the eligible costs.  Project applicants are required to contribute a minimum 25% towards the project.  *Refer Section 2.4.3 of the Program Guidelines for details of eligible project costs.* | $ |
| **Other grants –** Please detail any grants, other than the RRIDP, which will contribute funding toward the project. Provide the agency offering the grant, program title, amount sought, application status. |  |
| **Project category**   |  | | --- | | Select **one** box which best describes the project, noting some projects may fit more than one category. | | |  | | --- | | Collection and transfer infrastructure  Organics processing  Recovery / sorting  Recovery - C&D (construction & demolition)  Reprocessing  Energy from waste  New bioprocessing facility  Industrial biotechnology and bioproducts infrastructure  On-site and precinct solutions  Other (provide details): | |

### PART C – ABILITY TO DELIVER THE PROJECT

This section sets out the basic project delivery criteria for all applications.

This is a rounds-based stream which will follow a two-stage process, with the first stage being an expression of interest which assesses eligibility and identifies projects most likely to meet the government’s objectives. Those projects will then be invited to submit a detailed application. More details on eligibility and assessment are included in sections 2.4 – 2.8 of the Program Guidelines for further information regarding the detailed application stage.

Please review and complete this section to confirm initial eligibility for your organisation to apply for funding. You must answer the following questions truthfully to the best of your knowledge and be able to provide details to support your answers during the detailed application process.

If you are uncertain about your eligibility, you should discuss your proposal with DSDMIP first.

|  |  |  |
| --- | --- | --- |
| **1. Authority to proceed**  Do you have authority to apply for a grant and proceed with the project, including a commitment from your organisation to co-fund at least 50% of the capital costs of the project and fund the ongoing operational costs? | | Yes  No |
| **2. Financial and technical capacity**  Does your organisation have the financial capacity to co-fund the capital costs of the project and fund the ongoing operational costs over the life of the project (without reliance on ongoing Government assistance)? | | Yes  No |
| How will the project be funded?  E.g. capital raising, debt, crowd funding. | |  |
| Does your organisation have the technical capacity to deliver the project? | | Yes  No |
| If No, what firm(s) will you be engaging to deliver the project? | |  |
| **3. Regulatory compliance history**  Can your organisation demonstrate a history of compliance with all relevant legislation, including Queensland environment protection legislation? If you have had minor infringements and non-compliances which have been adequately rectified, you may still answer yes to this question, but please attach a brief outline of the infringements and non-compliance and how they were rectified to this EOI. | | Yes  No |
| **4. Waste diversion** |  | |
| Please select the Primary Waste stream for the project. | MSW  C & I  C & D  Other (provide details): | |
| How many tonnes of waste will be diverted from landfill per year: | tpa | |
| The Queensland Government has identified a number of  waste streams that require increased action to improve  recycling performance. If your project addresses any of these waste streams, please select the stream which is likely to be the largest by weight processed by your facility. | built environment waste, including construction and demolition waste  food and agricultural waste  plastics  waste electrical equipment and batteries  glass  paper and cardboard  tyres  textiles  None of the above | |
| **5. Supply Chain Development**  Does the project have demonstrable availability of waste feedstocks?  Feedstock volumes are to be recorded in the Detailed data template – Material Flows tab. | Supply secured.  MOU in place for supply  Supply currently being negotiated.  Other (provide details): | |
| **Does the project have access to offtake markets for recovered products? Note:** Output volumes are to be recorded in the Detailed data template – Material Flows tab. | Offtake confirmed  Energy/fuel will be used on site  MOU in place for offtake  Offtakes currently being negotiated.  Other (provide details): | |
| **6. Timeframes**  What is the estimated construction / fabrication commencement date or timeframe for the project?  (provide a date if possible or nominate a timeframe post execution of a funding agreement with the State) |  | |
| **What is the estimated construction completion / commissioning date or timeframe for the project?**  (provide a date if possible or nominate a timeframe post execution of a funding agreement with the State) |  | |
| **7. Employment**  Please enter the number of construction jobs to be created |  | |
| Please enter the number of operational jobs to be created |  | |
| **8. Approvals**  What necessary planning approvals and environmental licences required for the project are in place? |  | |
| What necessary planning approvals and environmental licences required for the project are yet to be secured? |  | |
| **9. Need for assistance**  Explain the impact that receiving or not receiving RRIDP funding will have on your project.  Some examples of impacts would be:   * Without assistance, my project cannot proceed for these reasons. * Without assistance it may take X months/years to raise the funds. * The funding will accelerate project delivery by X months bringing forward the full-time employment of Y people. * The funding will allow the project to be located in a regional town. * The funding will allow the project to partner with a local community group to provide employment and training to long term unemployed. |  | |
| **10. Technology**  Will the project use only technology and solutions that have been commercially proven in similar applications, either in Queensland or elsewhere? | Yes  No | |
| Please provide links to company websites / Youtube / social media pages that demonstrate the current applications. |  | |

### PART D - DECLARATION

**This page is to be printed, signed, scanned and returned with the email submission.**

**Where the applicant is a consortium, each member of the consortium is to provide a declaration.**

In this declaration, a reference to:

**Applicant** means the applicant for financial assistance under the Resource Recovery Industry Development Program

**Application** means the expression of interest or detailed application submitted by the Applicant for financial assistance under the Resource Recovery Industry Development Program

**Guidelines** means the published guidelines for the stream of the Resource Recovery Industry Development Program under which the Application is submitted

**Project** means the project for which funding is sought and which is the subject of the Application

**State** means the State of Queensland.

|  |  |
| --- | --- |
| I, [insert name] of [insert address] do solemnly and sincerely declare as follows: | |
| 1. | I am authorised to make this declaration on behalf of the Applicant. |
| 2. | The Applicant applies for financial assistance under the Resource Recovery Industry Development Program and acknowledges the criteria for eligibility under the Guidelines. |
| 3. | The Applicant is not insolvent or unable to pay its debts when due and has not entered into any arrangement or composition with its creditors generally or had a receiver, receiver and manager, voluntary administrator, liquidator or other external administrator appointed nor has the Applicant taken or had any steps taken in relation to it which might result in such an appointment. |
| 4. | There are no unsatisfied judgments or pending court actions or other proceedings against the Applicant, its directors, senior officers and key personnel. |
| 5. | The Applicant, its directors, senior officers and key personnel and the directors and senior officers of any associated persons or entities of the Applicant which may be involved in the Project, have not acted at any time and are not acting in breach of their obligations under any law in conduct of business or in any role as an officer of a company, including (without limitation) their obligations pursuant to the *Corporations Act 2001* (Cth). |
| 6. | The Applicant permits the State to undertake credit checks on the Applicant and related companies and directors, and to seek further information relevant to the assessment of the Application. |
| 7. | There are no matters related to the business interests of the Applicant or any individual related to this Project, which give rise to, or have the potential to give rise to, a conflict of interest, or cause any reputational issues for the Queensland Government. |
|  | Further, on behalf of the Applicant, I:   1. warrant to the State that the information contained in this Application is accurate and complete as at the date on which it is submitted and not by omission misleading, and may be relied on by the State in assessing the Application or whether or not to provide financial assistance to the Applicant under the Resource Recovery Industry Development Program; 2. undertake to promptly advise the State if the Applicant becomes aware of any change in circumstances which causes the information contained in its Application to become inaccurate or incomplete in a material respect; 3. acknowledge that the State will rely on the above warranty and undertaking when evaluating the Application; 4. acknowledge that the State may elect to remove an applicant or elect not to further consider an Application at any stage as a result of a material change to the information presented in an Application; 5. acknowledge that the State may suffer loss or damage if the Applicant breaches the above warranty and undertaking; 6. accept the terms and conditions set out in the Guidelines are binding on the Applicant, and warrant for the benefit of the State that the Applicant will not breach the Guidelines or seek to bring any claim, of any kind whatsoever, against the State which is precluded by the Guidelines; and 7. acknowledge the Applicant has received no guarantees or assurances that its Application will be approved by the Queensland Government. |
| |  | | --- | | Signed and declared by the abovenamed |  |  |  | | --- | --- | | Signature: |  | | Print name: | Position: | | Organisation: | ABN: | | Signature of witness: | Witness name: | | Date: | Place of signing: | | (To be signed by a person with delegated authority to make the declaration and submit the Application on behalf of the Applicant) | | | |